

How it works...

SO SIMPLE IT'S FUN!!!

1

DOWNLOAD DRAWING GUIDE

Print and distribute to each student.

2

CREATE ARTWORK

Using a **BLACK** marker, children draw their image.

3

CLASS LIST

Name and number each drawing corresponding to the CLASS LIST available to download on our website.

4

DESIGN

Download and complete DESIGN SELECTION form.
Select layout and border.

5

COLLATE & RETURN

Collate clearly labelled drawings, class list/s and design selection forms.
Email fundraising@ttkeepsakes.com.au for a pre-paid return label. Send to TTK.

6

DRAFT ARTWORK

Allow 5-7 days for TTK to create & email through draft artwork.
(7-10days for whole school designs).

7

APPROVE & PROMOTE

An approval form will be emailed to you along with your draft artwork to note any changes required. Pay particular attention to spelling! Time to **PROMOTE!!** Our team will email a custom marketing poster for you to use. The more you order the more **\$\$\$ you raise.**

8

ORDER

Once artwork has been finalised complete and return your order form.

9

DISPATCH

Once artwork has been confirmed and order received, allow 2weeks for your order to be dispatched. Payment must be received before an order is sent. All orders received after 8th Nov 2024, will be sent via express post at the clients expense.

